

February 20, 2004

TO: Board of Selectmen, Sewer Commissioners

FROM: Walter Foster, Chairman

SUBJECT: Selectmen and Sewer Commissioners Report

FEBRUARY 23, 2004
MEETING BEGINS AT 7:00 P.M.

I. CITIZEN'S CONCERNS

II SEWER COMMISSIONERS' BUSINESS

III. PUBLIC HEARINGS & APPOINTMENTS

1. **7:05 BOND ISSUANCE** – Enclosed please find Bond documents for permanent financing of the Public Safety Facility and the market-rate loan for the Sewer Project, for Board approval.
2. **7:10 CONSERVATION COMMISSION, ASSOCIATE MEMBER INTERVIEW** – Enclosed please find Jim Snyder-Grant's VCC application and recommendation for appointment as an Associate Member with a term to expire 6/30/04, for Board consideration.
3. **7:15 CONTINUED CLASSIFICATION HEARING** – Enclosed please find materials in the subject regard, for Board consideration.
4. **7:30 COMMUNITY PRESERVATION COMMITTEE (CPC)** – The CPC will meet with the Board to discuss their recommendations for the Annual Town Meeting.
5. **7:45 PLANNING BOARD AND EAST ACTON VILLAGE PLANNING COMMITTEE** – Both committees will present their warrant articles for Board consideration.

IV. SELECTMEN'S BUSINESS

6. **MINUTEMAN SCHOOL** – Enclosed please find a letter from Minuteman Regional High asking that the Board endorse two pieces of legislation, for Board consideration
7. **SITE PLAN SPECIAL PERMIT #11/07/03-393, WETHERBEE PLAZA EXTENSION**
Enclosed please find a draft decision for Board consideration.
8. **CONSERVATION COMMISSION APPOINTMENT** – Chairman Foster wishes the Board to consider filling a current vacancy on the Conservation Commission.
9. **EAGLE SCOUT COURT OF HONOR** - Sahil N. Gandhi – Enclosed please find the invitation to attend Sahil N. Gandhi's Court of Honor, for Board assignment.

10. **TOWN MEETING SCHEDULE** – Enclosed please find further materials and recommendations regarding Town Meeting dates, for Board consideration.
11. **BUDGET DISCUSSION** – Enclosed please find materials in the subject regard.
12. **WARRANT DISCUSSION** - Enclosed please find materials in the subject regard.
13. **OTHER BUSINESS**

V CONSENT AGENDA

14. **ACCEPT MINUTES** – Enclosed please find the minutes of January 26, 2004, for Board acceptance.
15. **APPOINTMENT TO BOARD OF REGISTRARS** – Enclosed please find a request from the Town Clerk to re-appoint Denna Ferrara to the Board of Registrars of Voters with a term to expire in 2007, for Board consideration.
16. **ACCEPT GIFT** – Enclosed please find a check for \$600 from the Rosenzweig family for the purchase of safety equipment for the Fire Department, for Board acceptance.
17. **ACCEPT GIFT** – Enclosed please find a donation of a DVD/VCR, Video Gift Certificate and a coffee percolator from the Lions Club to the Council on Aging, for Board acceptance.
18. **STATION MASTER'S HOUSE** – Enclosed please find copies of the Restrictive Covenant and proposed Stipulation of Dismissal for Board consideration.

VI. TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

March 8 and 22, and(29th if necessary)
April 6, 7 and 8 Pre TOWN MEETING
April 26

GOALS 2003-2004

1. Labor Negotiations (Peter/Trey)
2. Improve Communication with Town Boards (Walter/Peter)
3. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision (Trey/Peter)
4. Towne Building Reuse (Bob)
5. ALG process be used for purpose of Budget Planning for FY04 Walter/Trey)
6. Process Planning for "Life after NESWC" (Peter) Implement Chairman Round Table – (Peter)
7. Joint IT process-organizational change (Walter/Dore/)
8. Middlesex Pension Alternatives (Walter)

GOALS carried forward

9. Public Safety Facility (Dore'/Trey)